



St Moses The Black Pty Ltd

Trading as: St Moses Security

ABN 47 098 103 569 RTO Provider Code: 41526 M/L: 409 429 403 Mob: 0412409596

Email: admin@stmosessecurity.com.au Website: www.stmosessecurity.com.au

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CPP20218 Certificate II in Security Operations For workers seeking a qualification to work in the security industry



About the course

Course Description:

This qualification is designed for applicants seeking a career in the security industry. The course focuses on the role of a security officer, who will be responsible for maintaining safety and security by patrolling, protecting or guarding property while unarmed, and screening entry, monitoring behaviour and removing persons from premises.

This course has occupational licensing, legislative, regulatory or certification requirements and these vary in each state. On successful completion of this qualification, learners will be eligible to apply for a NSW Security License Class One Subclass, "Security Officer". There are requirements for those seeking to gain a NSW Security license. For more information;

[SLED - Am I Eligible for a NSW Security Licence?](#)

Learner Group

The learner group for this course is all new entrants to the security industry. Learners can be from other employment backgrounds and are looking for a career change, or are seeking to re-enter the workforce.

This course will provide new entrants with the basic legal and operational knowledge to commence working in the guarding, patrolling and crowd controlling sectors of the security industry.

Duration and Delivery Mode:

The program consists of 528 hours of total learning, as below

- A 3 week pre-course self-study component – 120 hours (Self-study A)
- 1 week face to face in the classroom – 40 hours
- a 3 week self-study component 160 hours (Self-study B)
- 3 week face to face component in the classroom – 120 hours
- Supported by weekly tutorials - 4 hours per week x 22 weeks
- For those students who need extra time and feel they may not be ready to undertake assessment at the end of the 3 week classroom period, they have up to 6 months to complete all learning and assessment if required.

Sessions are trainer-led in group sizes of up to 12 students.

Entry Requirements:

Entry requirements for this qualification are:

1. must be over the age of 18



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2. be a fit and proper person to hold the class of licence sought
3. have a NSW Driver Licence, NSW Photo Card, or customer number from Roads and Maritime Services.
4. Be an Australian/New Zealand citizen or permanent Australian resident, or hold a visa sponsored by a Master licence holder, or hold a visa for a skilled occupation to which the activities authorised by the proposed licence correspond
5. Hold a current SoA for HLTAID011 Provide first aid
6. SLED* requires prospective students complete a specific LLN test.

* Security Licensing & Enforcement Directorate (**SLED**)

The SLED Pre-Enrolment Assessment must be administered for each student prior to their enrolment. SMTB must confirm through the assessment that the student has the capacity to satisfactorily complete the course and achieve the required competency standard prior to their commencement of an SLC. SLED must be notified of the outcomes of the SLED Pre-Enrolment Assessment.

Please Note: **Significant changes to the Security Industry Act 1997 and Security Industry Regulation 2016 commenced on 1 June 2023.**

https://www.police.nsw.gov.au/online_services/sled/security_licences/security_licence_custom_links/security_industry_act_1997_amendments

Start Dates:

See our website for details; www.stmosessecurity.com.au

Delivery Location: Level 1, 2/61 Scott St, Liverpool, NSW 2170

Course Structure

This course contains 14 units of competency, all of which are core units of competency.

Unit Code	Unit Title	Core/ Elective
HLTAID011	Provide first aid - SLED has this unit as an entry requirement	Core
CPPSEC2101	Apply effective communication skills to maintain security	Core
CPPSEC2102	Apply legal and procedural requirements to work effectively within a security team	Core
CPPSEC2103	Apply WHS, emergency response and evacuation procedures to maintain security	Core



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CPPSEC2104	Apply risk assessment to select and carry out response to security risk situations	Core
CPPSEC2105	Provide quality services to a range of security clients	Core
CPPSEC2106	Protect self and others using basic defensive techniques	Core
CPPSEC2107	Patrol premises to monitor property and maintain security	Core
CPPSEC2108	Screen people, personal effects and items to maintain security	Core
CPPSEC2109	Monitor and control access and exit of persons and vehicles from premises	Core

CPPSEC2110	Monitor and control individual and crowd behaviour to maintain security	Core
CPPSEC2111	Apply security procedures to manage intoxicated persons	Core
CPPSEC2112	Apply security procedures to remove persons from premises	Core
CPPSEC2113	Escort and protect persons and valuables	Core

Award: Students achieving a competent result for all units will receive the CPP20218 Certificate II in Security Operations. Otherwise, students will receive a Statement of Attainment for units successfully completed.

Vocational Outcomes: Students graduating with CPP20218 Certificate II in Security Operations are eligible to work as a security officer, for example;

- security officer
- unarmed guard
- crowd controller

This qualification can also provide a pathway to further learning and work in various security roles and settings including, but not limited to:

- armed guarding
- cash-in-transit
- close protection
- control room operations
- guard dog handling.

Classroom Environment

This program is designed to be delivered and assessed 'off-the-job' in a class-room



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environment. Delivery methods will include modified lecturettes, group discussion, brainstorming, individual and small group activities (problem solving and research), oral and written exercises, scenarios and case studies.

In your classes you can expect to be undertaking activities and that you will then put into practice during work placement/ in employment in the security industry.

Course Fees*: \$1500

Schedule of fee:

- **\$50 (Non-refunable) to be paid to book for induction/enrolment process.**
- **\$500 (non-refundable) to be paid upon acceptance after the student is deemed competent in the SLED manadated LLN test and the course materials will be issued.**
- **Remaining \$950 Must be paid on the first day of the course or prior to the commencement of the course. However, You can choose to pay in installments, extra fee apply***

*Materials Fee is included in tuition fees

Please note a full list of all possible fees and charges is available on the website

Initial course payment must be paid in full prior to course commencement.

Refund Policy

<p>Qualifications: Withdrawal before Course Commencement Date</p> <ul style="list-style-type: none"> ▪ If the student cancels 7 or more business days before the course starts ▪ If the student cancels less than 7 business days before the course starts ▪ If the student cancels after course commencement date 	<p>\$550 enrolment fee is non-refundable (incl. Application processing fee/enrolment/issuance of course materials)</p> <p>100% refund of paid tuition fees (excl. \$550 non-refundable)</p> <p>80% refund of paid tuition fees (excl. \$550 non-refundable)</p> <p>No refund of paid tuition fees</p>
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Enrolment Process

Student enrolment in an SLC must be conducted face-to-face to enable:

- a) verification of student identification
- b) provision of SLED Fact Sheet 6
- c) confirmation that the student has been made aware of and has acknowledged the



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eligibility requirements for NSW security licences

- d) confirmation through the SLED Pre-Enrolment Assessment that the student has the capacity to satisfactorily complete the course and achieve the required competency standard

The following information must be collected and verified prior to enrolment of each student in an SLC and notified to SLED

- Student name
- USI number
- Email address and telephone contact details
- Date of birth
- Confirmation of Proof of Identify documents *
- First Aid certificate number and date of issue
- Pre-enrolment Assessment Result
- P1016 Acknowledgement Form

* SMTB must sight evidence of identity documents that add up to at least 100 points. The identification documents produced by the student must:

- a) be original documents or original certified copies of the documents;
- b) include at least one primary document;
- c) be current and not expired and
- d) collectively include: a student's photograph, date of birth, signature and current address.

Protection under Australian Consumer Law

As a student undertaking a vocational education and training course, you are protected under Australian Consumer Law and under State and Territory consumer protection laws. These protections include areas such as unfair contract terms, consumer guarantees, to a statutory cooling-off period, and unscrupulous sales practices. You can find out more information about your rights as a consumer from the Australian Consumer Law website which includes a range of helpful guides relating to specific areas of protection. Please visit Australian Consumer Law website for more information. <https://consumer.gov.au/>

For further information, please contact:

St Moses the Black Admissions Office on:

E-mail: admin@stmosessecurity.com.au or ehabw@optusnet.com.au

Phone: 0412409596

Students should also visit our website www.stmosessecurity.com.au, which gives more information about studying with St Moses the Black, course fees and refund policy, support



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services, and other important information about your course. See the Student Handbook for further details.

The website covers the remaining general information that is relevant to all students.